



## Cat Kennel Attendant

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**Department:** Cat Kennels  
**Reports to:** Cat Coordinator

**Job Status:** Part-time/Full-time  
**Work Schedule:** Varies

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### Job Summary:

The Cat Care Attendant is responsible for the overall care of all felines and other small companion pets (rabbits, guinea pigs, etc.) within the shelter. Under the supervision of the Director of Animal Care and Cat Coordinator, Cat Care Attendants provide ongoing cleaning of cages as well as proper feeding, socialization and care of the shelter animals. Responsibilities will vary based on the current needs of the shelter. The Cat Care Attendant is expected to exhibit a positive and professional attitude at all times.

### Responsibilities & Duties:

- Feed, clean and socialize the cats according to established protocols
- Thoroughly clean and disinfect all areas of the shelter as often as necessary including outside play areas and meet and greet areas.
- Report signs of illness, disease, injury, unusual conditions or abnormal behavior of any shelter animal immediately to the medical department.
- Take charge and/or handle animals as required and to restrain hard to control animals
- Assist with the day-to-day chores of the shelter, including but not limited to unpacking and stocking of shelter supplies, laundry, dishes, garbage removal,

### Experience & Qualifications:

- High School Diploma and required certifications.
- Knowledge of basic animal behavior and proper methods of animal restraint
- Knowledge of basic cleaning and disinfecting methods, as well as the use and care of cleaning materials and equipment
- Ability to recognize animals in distress
- Willing to be exposed to bites, scratches, contagious diseases and animal wastes
- Willing to work weekends and holidays

Positions are part-time and full-time. Full-time includes benefits (medical, dental, vision), PTO and holidays after 60 days of employment. SASF is an equal opportunity employer. All are encouraged to apply. Visit our website at [sasf.org](http://sasf.org).

**Please send cover letter to Beatrix Parash at [bparash@sasf.org](mailto:bparash@sasf.org)**